



NAHU Chapter Certification Program

2014 Status Report for: Fort Worth Texas AHU

As of March 27, 2014

CRITERIA	DOCUMENTATION
Full Board: <i>As listed in NAHU's database Duplication of individuals is acceptable up to two positions</i>	<i>SATISFIED: Full Board</i>
President	<i>H. Elizabeth Stevens Christiansen</i>
President-Elect	<i>John Merrifield</i>
Secretary	<i>Clifton Stubbs</i>
Treasurer	<i>Neil Christiansen</i>
Membership & Retention Chair	<i>Stacy Cochran & C. Briscoe Dunn</i>
Legislative Chair	<i>Dale Mason & John Merrifield</i>
Professional Development/Program Chair	<i>Latricia Leann Strutton</i>
Bylaws: <i>Dated 2005 or later</i>	<i>SATISFIED: Bylaws dated 2010</i>
State PAC: <i>Form 8871 IRS Determination Letter</i>	<i>SATISFIED: State Formation Approval – 2000</i>
Lobbyist	<i>SATISFIED: Contract dated 8/1/13 – 8/1/14</i>
Minimum number of membership events <i>State = 4 times/yr, Local = 8 times/yr Must demonstrate meetings were actively marketed to the membership</i>	NOT SATISFIED: No current information on file
Strategic Plan: <i>Listing goals & steps for accomplishing goals. In a format that can be shared with membership. Minutes are not an acceptable format.</i>	NOT SATISFIED: No current information on file
Budget: <i>Current budget showing income and expenses, projected is acceptable</i>	<i>SATISFIED: Budget 2013/14</i>
Net membership increase: <i>Based on Chapter Status Report generated by national</i>	<i>SATISFIED: + 0.95(12/31/12 – 12/31/13)</i>
HUPAC contribution from all board members at Triple Crown Level (\$10x12 or \$150)	NOT SATISFIED: No Full Board Participation
Current Directors & Officers Insurance: <i>Current signed and dated contract</i>	<i>SATISFIED: Contract dated 5/1/13 – 5/1/14</i>
NAHU Website Navigation Program: <i>Meeting notice highlighting the program</i>	<i>SATISFIED: Presented to mbrs on 3/14/14</i>
IRS Filing for Not-For-Profit Status (1st yr) <i>IRS Form 1024 or IRS Letter of Exemption</i>	<i>SATISFIED: IRS Determination Letter of Exempt - December 16, 2005</i>
IRS Annual Tax Filing <i>(following yrs requirement) IRS Form 990 for the past chapter fiscal year</i>	NOT SATISFIED: No current information on file

<p>Communications</p> <ul style="list-style-type: none"> • To legislators 2x/yr • To the media 2x/yr • To the membership 6x/yr • <i>Emails, newsletters, etc. Document with distribution list(s) and communications</i> 	<p>SATISFIED:</p> <p>Legislators: <i>February 28, 2014 – Meeting with Congressman Kenny Marchant’s (TX-24) Legislative Director, Scott Cunningham</i> <i>February 28, 2014 – Meeting with Congresswoman Johnson</i> <i>February 28, 2014 – Meeting with Congressman Sessions</i></p> <p>Media: <i>May 29, 2013 – Immediate Release - Governor Signs SB 1332.pdf</i> <i>May 27, 2013 – Immediate Release- Legislation Will Help Businesses Avoid Higher Costs Due to Affordable Care Act</i></p> <p>Membership: <i>FWAHU Member Invites</i></p> <p><i>April 10, 2014 – Benefits of PEOs</i> <i>October 10, 2013 – Legislative Update</i> <i>February 13, 2014 – Cost Effective ACA Solutions</i> <i>December 12, 2013 – Career Achievement Ceremony</i> <i>September 12, 2013 – Health Care Reform Summit</i> <i>July 11, 2013 – Health Care Reform Update</i> <i>June 11, 2013 – FWAHU Luncheon</i></p>
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NAHU’s Chapter Certification program is growing! Two new tiers and four more criteria have been added to the program. The new tiers are **Gold and Platinum**. Qualifying for **Silver Certification** remains the same; chapters will have to satisfy six of the above 14 criteria. **Gold Certification** requires that nine criteria be satisfied and **Platinum Certification** requires that all 14 of the stated criteria be satisfied. State chapters that are at least Silver Certified during the same 12-month period as all of their local chapters will receive the **Blue Ribbon of Excellence**.

Certification is voluntary and based on a rolling 12-month calendar. Questions should be directed to Dimeko Shaw at dshaw@nahu.org.